

WARREN COUNTY BOARD OF SUPERVISORS

COMMITTEE: PUBLIC SAFETY

DATE: JULY 27, 2015

COMMITTEE MEMBERS PRESENT:

SUPERVISORS WOOD
GIRARD
FRASIER
BROCK
SEEBER
SIMPSON

COMMITTEE MEMBER ABSENT:

SUPERVISOR TAYLOR

OTHERS PRESENT:

BRIAN LAFLURE, DIRECTOR, OFFICE OF EMERGENCY SERVICES
AMY HIRSCH, DEPUTY DIRECTOR, OFFICE OF EMERGENCY SERVICES
SHAWN LAMOUREE, UNDERSHERIFF
MICHAEL GATES, CORRECTIONS CAPTAIN
KEVIN B. GERAGHTY, CHAIRMAN OF THE BOARD
PAUL DUSEK, COUNTY ADMINISTRATOR
MARTIN AUFFREDOU, COUNTY ATTORNEY
SARAH MCLENITHAN, DEPUTY CLERK OF THE BOARD
FRANK E. THOMAS, BUDGET OFFICER
SUPERVISORS CONOVER
KENNY
MONROE
DON LEHMAN, *THE POST STAR*
SAMANTHA HOGAN, SECRETARY TO THE CLERK OF THE BOARD

Ms. Wood called the meeting of the Public Safety Committee to order at 9:15 a.m.

Motion was made by Mrs. Frasier, seconded by Mr. Brock and carried unanimously to approve the minutes of the previous Public Safety Committee meeting, subject to correction by the Clerk of the Board.

Privilege of the floor was extended to Brian LaFlure, Director of the Office of Emergency Services, who distributed copies of the Office of Emergency Services agenda to the Committee members; *a copy of the Office of Emergency Services agenda is on file with the minutes.*

Commencing the agenda review Mr. LaFlure presented a request to approve revisions to the Warren County Hazardous Materials Response Plan establishing the policies and procedures under which Warren County operated in the event of a hazardous materials incident.

Motion was made by Mr. Simpson, seconded by Ms. Seeber and carried unanimously to approve the request as outlined above and the necessary was authorized for the August 21st Board Meeting. *A copy of the resolution request form is on file with the minutes.*

Mr. LaFlure presented a request to transfer funds in the amount of \$3,000 from Budget Code A.1990 469 (Contingent Account-Other Payments/Contributions) to Budget Code A.3640 470 (*Civil Defense, Contract*) to supplement the monies received from the Adirondack Gateway Council to fund a study of gaps in cell and broadband coverage.

Motion was made by Mr. Girard, seconded by Mr. Simpson and carried unanimously to approve the request for the transfer of funds, as outlined above, and to refer same to the Finance Committee. *A copy of the request is on file with the minutes.*

Mr. LaFlure requested authorization to attend the Statewide Interoperable Consortium Conference in Oriskany, NY on September 8-9, 2015. He noted the cost for this travel was accounted for in his existing budget.

Motion was made by Mrs. Frasier, seconded by Mr. Girard and carried unanimously to approve the travel request. *A copy of the Authorization to Attend Meeting or Convention form is on file with the minutes.*

Next, Mr. LaFlure requested authorization to attend the Linstar Users Conference in Hamilton, NY on September 30 - October 2, 2015. He stated this conference provided system training, professional development and new technology overviews.

Ms. Seeber asked what the cost associated with the Conferences would be and Mr. LaFlure stated the conference cost was covered by grant funds and the only expense to the County for both of aforementioned conferences was the overnight stay which was budgeted.

Motion was made by Mrs. Frasier, seconded by Mr. Brock and carried unanimously to approve the travel request. *A copy of the Authorization to Attend Meeting or Convention form is on file with the minutes.*

Continuing, Mr. LaFlure requested authorization for Amy Hirsch, Deputy Director of the Office of Emergency Services, to attend the Warren County Crude Oil Tabletop Exercise in Lake Placid, NY on September 18-19, 2015. He noted this exercise had been developed for Warren County and the other participating counties of the Adirondack Regional Hazmat Consortium. He noted this exercise was being led by Tetra Tech and met all Federal and State guidelines.

Mr. Brock asked what was meant by Crude Oil Tabletop exercise. Mr. LaFlure explained this was a tabletop exercise aimed at handling a rail car incident within the Consortium. Mr. Brock questioned whether Mr. LaFlure knew how much crude oil passed through Warren County and Mr. LaFlure answered approximately one million gallons per trip. He clarified that there were no rail cars transporting crude oil through Warren County currently; however, he added, such materials were being transported through Washington, Franklin, Clinton and Essex Counties, which was a large portion of the Consortium.

Motion was made by Mrs. Frasier, seconded by Mr. Simpson and carried unanimously to approve the travel request. *A copy of the Authorization to Attend Meeting or Convention form is on file with the minutes.*

Moving on to Referral and Pending Items, Mr. LaFlure stated a referral had been sent to the County Facilities Committee requesting the consideration of a proposed facility to house Office of Emergency Services vehicles and equipment. He noted the County Facilities Committee was scheduled to meet following the Public Safety Committee and he would be addressing this matter there as per the Public Safety Committee's advisement.

Concluding the agenda review with the Information for Discussion and Review section, Mr. LaFlure provided an update on the Emergency Services Fire Training Center, apprising that 1,900 students had been trained at the facility in the last two years. He commented that the participation figures accounted for students in each training class; for example, he said, if a student attended a five-day training class they were counted five times. Mr. LaFlure stated that due the success of the Training Center, they would like to move forward with some of the pending projects, such as placement of the two additional storage containers that were donated last year, and working on cost projections to bring utilities such as water, gas and electric to the Center. Mr. LaFlure advised that Ross Dubarry, Airport Manager; Jeffery Tennyson, Superintendent of Public Works; and himself had been working on applying to the Federal Aviation Administration for approval to use of a small portion of land on the neighboring Powers property for this purpose.

There being no further Office of Emergency Services business to discuss, privilege of the floor was extended to Shawn Lamouree, Warren County Undersheriff, who distributed copies of the Sheriff's agenda to the Committee members; *a copy of the Sheriff's agenda is on file with the minutes.*

Commencing his agenda review, Undersheriff Lamouree presented the request to enter into an

agreement with Great Escape (Six Flags) to provide police services on Sunday afternoons, for the hourly rate of \$55.00. He stated that this rate would change in the fall months.

Mr. Brock questioned whether the Sheriff's Department typically charged for patrol services and Undersheriff Lamouree stated they did so only when the services requested were above and beyond normal circumstances, such as for a special event. He added that overtime hours were used to provide these services so as not to compromise any normal patrolling.

Motion was made by Mr. Simpson, seconded by Ms. Seeber and carried unanimously to approve the request as presented and the necessary resolution was authorized for the August 21st Board Meeting. *A copy of the resolution request form is on file with the minutes.*

Moving on to Topics for Discussion Item A, Undersheriff Lamouree informed one position had been filled in Corrections Division due to a resignation. He noted this hiring had caused a \$2,424 increase to the Corrections Budget because the person selected to fill the position was a re-hire who had been at a third year rate of pay.

Item B, Undersheriff Lamouree noted, pertained to the Radio System Project Update. He advised the equipment for Lake Luzerne radio site had been ordered, and a pre-application meeting was scheduled with the Adirondack Park Agency (APA) for August 4th to review the permit process for the Warrensburg and Stony Creek radio tower sites.

Undersheriff Lamouree stated Item C related to e-mail services for inmates, which he asked Michael Gates, Corrections Captain, to address. Captain Gates stated he had researched the potential for e-mail services for the inmates within the Warren County Correctional Facility and had found the only local county jail currently providing this service was Washington County. He informed Washington County charged each inmate using the system \$5.00 per week for 200 incoming and outgoing emails, with the actual cost to the County being \$2.00 per inmate. Captain Gates distributed an informational handout entitled "Email Services for Inmates" which he proceeded to provide a brief review of; *a copy of the hand-out is on file with the minutes.* He advised in order to monitor this system, an Officer would have to read 2 emails per minute, 24 hours a day/7 days a week; he added they were also concerned with inmates sending emails in code.

Ms. Seeber said she had read an article in *The Post Star* about this matter and the potential revenue that the e-mails could bring, but said she understood the danger of allowing a system like this, as well. She stated that she appreciated the research and information that Captain Gates had provided to the Committee.

Ms. Wood read an announcement from Bud York, Sheriff, in regard to the new partnership between the Warren County Sheriff's Department and Double H Ranch, noting that the Sheriff's Office had donated \$4,200.00 to the Ranch to sponsor two campers for one week of camp each. *A copy of the announcement is on file with the minutes.*

Ms. Seeber inquired about the Correction Officer Position that was filled, questioning whether a Corrections Officer who left County service was able to return to work for the same rate of pay as when they left. Undersheriff Lamouree answered that this was referred to as a reinstatement and he explained staff could return and receive the same pay for up to the maximum of a three-year staff member.

As there was no further business to come before the Public Safety Committee on motion made by Mr. Simpson and seconded by Mrs. Frasier, Ms. Wood adjourned the meeting at 9:39 a.m.

Respectfully submitted,
Samantha Hogan, Secretary to the Clerk of the Board